

DASC Executive Board Minutes January 18, 2016

Attendance: Jim M., Dawn L., Heidi F., Scott D., Grace M., Jen R., Erin T., Erin S., Kris C., Brandy Z., Jen Y, Chuck B. Jen Y.

Guests: James Krimmel and Nicholas from Hamilton & Musser, P.C., Certified Public Accountants

6:35 p.m. Meeting Called To Order

James Krimmel, CPA, Hamilton & Musser report:

Encouraged Board to remain vigilant related to integrity of the Board and maintain internal controls.

Financial Statements, from 2012, 2013, 2014

Discussed review of Board finances

Items of Note:

- page 3 of 2013, 14

Cash

CDs

Fixed Assets

- page 4, revenue and expenses
changes in net assets

for 2013, 14 remained in the positive

-page 4 of 2013, 14

Slight loss for this year of 2,330

Q: Any discrepancies or causes for alarm?

A: Keep in mind this was not an audit, however based on a pretty extensive review we do not think there are problems.

Keep in mind, what is reported here (Bank in, bank out) was what they we are able to review. If something didn't get to the bank, then there's no account of that. (Nothing speculative).

Q: Page 4 2014,13 - line item for refund. This does not break out tournament refund vs. registration refund can we know this amount?

A: Yes we can, but will take some digging.

Q: on the 990's - were there some irregularities in the way field supplies, vs. maintenance (expenses) were applied? (e.g. paint, aeration, seeding, extra mowing,)

A: H&M did not get into 990's of the past 3 years. We will be able to do this for 2015

Discussion topics:

How expenses are classified (e.g. field maintenance vs. field expenses). There is a need to remain consistent with classification both within a fiscal year and from year to year.

Recommendations are listed in a prepared document Report on Agreed Upon Procedures. This was reviewed by H&M with Grace, Treasurer

Examples:

Limit use of cash if at all possible (e.g. tee shirt sales) recommended use of pre tournament and post tournament accounting form for both tee shirts / cash

Registration - advantages of using on line registration system built into the website (tracking electronically, etc.)

List of players , list of tournament participants should be reconciled with accounting records (registration tees, etc.)

Recommend a marketing committee be formed to get sponsorships and advertising, they should be able to create records via QuikBooks

990T allocate cost of preparing the brochure is potentially taxable revenue

All checks should be signed by executive board members (President, Vice President, Secretary) who are not the treasurer to keep things on the up and up

If you pay any person more than \$600 in a year then you need to issue 1099

This means that we need to change process of giving cash to coaches to give to refs. This has to be tracked better.

Heidi - Suggestion to write to CPYSL to issue 1099's to all employed referees to protect partners.

Sponsorship revenue should only be given to the CLUB but not any individual teams

Monthly bank reconciliations are key

All fundraisers should be accounted for though the Club and not through individuals / board member's personal accounts

SECRETARY'S REPORT (Doug W.)

With the following corrections, note to include Board approved expense for Angelos of \$55.35
Motion made and approved for December 2015 Executive Board Meeting Minutes

TREASURER'S REPORT (Grace G.)

Bank statement reconciliation did not happen because of on line system being down
Will be emailed by Grace

Profit / Loss for the year is almost complete Within the next few weeks 2015 balance sheet will be finished still working with H&M on this

No Expenditures for reimbursement

Motion made and adopted to approve treasurer's report

Motion made and approved to adopt engagement of services from H&M

No questions

PRESIDENT'S REPORT (Heidi F.)

CPYSL January Meeting update

Spring 2016 coaching guidelines will be out shortly (were revised) Spoke with Jim Connors

Other items of note: Importance of having teams on the opposite side of the fields during games. It's the responsibility of the home head coach to ensure that this happens. This is connected to coach discipline (ask, warn, toss) Officials will work with the coach to address parents If coach fails to address or behavior continues, coach will lose ability to coach following two games.

Discussion RE: US Soccer Birth Year True Age Implementation

Comments: Coaches are more supportive of changes than originally thought. Setting emotions aside, the quicker we implement and move forward it will better.

Beginning with 2016/17 season (August 1, 2016)

Raise your hand if a strict true-age birth year at U9
(10 in favor, 1 opposed)

U10
(10 in favor, 1 opposed)

U11 10 in favor, 1 opposed

U12 9 in favor, 2 opposed

U13 and up - MOOT

Motion made and approved to made to implement strict birth year registration for all DASC travel teams beginning August 1 2016 subject to the following exceptions: 1.) play up rules as implemented by DASC and, 2.) as otherwise deemed necessary for the composition of teams upon approval of the DASC board

(10 in favor, 1 opposed)

Next step: Heidi will work with certain board members within the next four weeks to host town hall meeting Of note: the more parents see us and our faces, the better it is for our club. Please attend if you are able!

Report on Meeting with Mechanicsburg Soccer Club

Heidi and Scott have looked at MSC, caused them to reflect Don't have a strong rec program, But do have solid U8 program, travel teams, Keystone FC premiere teams. They also have a staff position, Director of Coach (or also called Technical Director)

They are compelled by Director of Coaching model

We have some needs that are currently unfilled. Questions emerged:

How well do we look at our players?

How well do we consider the future of the club?

Soccer market in south central PA is saturated - open competition for our players

Our open soccer club model is one that is waning in our country.

Parents think: where's the best value, what's the best for our kid?

Heidi and Scott made a strong case to hire a position similar to Director of Coaching. Affirmed by Doug and Grace. A Director of Coaching type position would assist with selection of coaches, making recommendations, going out and doing coach evaluation this coming spring - soccer curriculum develop coaching / player / parent materials monitoring and encouraging coaching certifications direct interface with the board

Motion made and approved regarding the hiring of a staff position to serve as the Director of Coaching

Other business: Heidi will email Mike Flower's Tournament/Webmaster position contract to board within the week

VICE PRESIDENT'S REPORT (Scott D.)

Chris Miller is two players short of a team would just like to have a tournament team. Board is supportive of this.

REGISTRAR'S REPORT (Brandi Z., Dawn L.,) Snapshot - 150 total registrants so far please encourage parents / kids to sign up1

Fall 2016 walk in registration March 12, 2016

Motion made and approved for refreshments for Fall walk in registration

ASSESSMENT COMMITTEE REPORT (Erin T.)

Selection process will be ironed out at next meeting Rules Formal Report will be presented at next meeting

Date / Time / Assessors

Sunday, April 17, 2016 at Logan Park

(Sunday, April 24, 2016 make up date)

Noon - until approx. 7 p.m.

U9 through U15 boys and girls separately plus combined goal keeping

Clty Islanders is recommended.

Motion made and approved to contract Clty Islanders to lead the assessments with \$250 standard fee PLUS \$20 per hour, per assessor

SAVE the date announcement for these assessments will go out to all constituents

BYLAWS COMMITTEE REPORT - (Scott D.)

No update

U6/U8 COORDINATOR REPORT

No Update

COACHES COUNCIL (Chuck B.)

All current head coaches received an email of introduction from Chuck B. with request for volunteers to serve on the Coaches Councils

For next meeting, change bylaws to allow for assistant coaches to also serve on Coaches Council

PUBLIC RELATIONS (Jen S.)

Discussion re: Blood Drive that the Dragon's used to support.

Questions regarding four year olds, or soon to be four year olds, consensus - player must be 4 before the start of the season.

Request from Coach's representative to encourage coaches to submit stories and photos for Dillsburg Banner each week.

Scott D., has idea that we promote and fund raise "Thundering Pickle Turkey Trout" morning of Thanksgiving

EQUIPMENT MANAGER'S REPORT (Kris C.)

Kris - only 1 coach turned in their 'stuff' - so assumption is that all other coaches are remaining in position.

Decals for cars are hopefully going to be ordered.

INTERIM FIELD MANAGER'S REPORT (Jim M.)

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news for field sizes and goal sizes need to be given to Jim

We will need to move goals off of Century Lane before Spring

Now that ground is frozen we should be able to drive on the fields Chuck can solicit volunteers from ranks of coaches

We may not have to purchase more goals for Spring but may need to for fall.

If anyone has equipment (strings, tapes, liners, etc.) please provide to Jim to inventory

Jim has clarified existing inventory in sheds around town, etc.

Club owns 8 portable goals

Two sheds need to be cleaned out (Logan, Century Lane) Jim is going to try and tackle

We have enough paint to start the season with current stock. May be able to get through the season.

NEW BUSINESS (?)

None

Meeting adjourned 10:05 p.m.

DRAFT