

DASC Executive Board Meeting Minutes
Monday, August 17, 2015

Attendance: Kris C., Scott D., Avan E., Heidi F., Mike F., Grace G. Dawn L., Erin S., Erin T., Jim M., Kevin S., Doug W.

Call to Order - 8:09 p.m.

Presentation to Board: Stephanie Bingham of Drayer Physical Therapy has offered training services for a variety of local soccer tournaments, including Dillsburg Shootout. They offer injury assessment at no cost on site. They also provide injury prevention programs with local school districts and are willing to offer this to local youth sports programs. Is there an interest in getting Drayer to coaches, team, board, parent meetings to give presentation (e.g. on concussions, dynamic warm up, injury prevention etc.) , they see it as a community service.

Parent Assessment Concern: A parent presented concerns regarding son's assessment and team placement. He desires him to be bumped to higher team which he played up on last two seasons. Board members listened to concerns and will vote in executive session regarding request (*Tabled to post meeting email Board action.*)

SECRETARY'S REPORT (Doug W.)

July Minutes approved with revisions of:

- add Avan Etter and Kris Cunningham as new board members approved to serve via post meeting email vote
- In Tournament Report, Jim Mull's Name misspelled
- In Treasurer's Report ONE signature required on checks made out for \$250 or less, TWO signatures required for anything over \$250

TOURNAMENT REPORT (Mike F.)

As a follow up to Drayer Presentation, Mike highlighted to Board that Drayer has been providing community service at no cost for several years to Dillsburg Shootout. They have been a tremendous help.

Regarding the Shootout: there are nine sites for tournament - all set, confirmed - ready to go. Sites all run by community organizations. Those groups (Boosters, Boy Scouts, Girl Scouts, etc.) All the money they make is fund raiser for them. They do all the work - sell tee shirts, organize trophies - clean up site, etc.

q - how does someone get on this list?

a - they should email Mike F. He will add once an organization drops

Dumpsters are all set and port a johns for all the sites. Contracts in place.

Team Count = 228 teams registered. Target # is 272, U 11 Boys and U12 girls are both full

Spots are open for all the other age groups, although some are close to being filled

2 Dillsburg teams have not yet registered

U12 Boys The Union

and

U9 Girls The Razors

Discussion:

Do we want to accept more U9 Girls to be at Logan Park with us of Hurricane Field?

Whoever is organizing food for Dillsburg free rolls from Martins

Also, ADs secured from Angelo's soccer corner, and other businesses -

There is no limit to ad space on Dillsburg Program, but for each add you get,

Encouraging Board members to solicit

Ecommerce site on website to purchase tee shirts are needed as a part of tech upgrade

Must have hard ware for credit card processor

Motion made to contract with SQUARE to try credit card processing for reduced 2.75% fee .

Grace has agreed to pursue this relationship so it is in place for Dillsburg Shootout.

Discussion regarding availability and security of credit card processing among site supervisors.

The site coordinators will have training on this as a part of their orientation prior to Shootout.

Motion passes unanimously.

Website Host - PAOnline - Provides no cost hosting for DASC. They are in the process of updating old server.

Discussion of transferring to "Blue Sombrero" after the tournament has passed. Discussion of testing as a part registration.

Discussion - Board members check out other soccer clubs

DASC Website - History - Mike runs it because of Tournament. Mike asked Comcast to get business

Motion made and seconded to reimburse Mike F. for business communication expenses

Tabled - until actual expense know, take into account Mike maintains website for DASC

\$10,000 deposit made to Crown Trophy for Shootout Trophies

Motion made, seconded, and passed -

BOYS RECREATIONAL PROGRAM REPORT (Scott D.)

Scott spoke to Tom Renko who will be writing all parents introducing himself and another coach. Tom is trainer for Islander, not a player. He played on 3 National Championship teams for Messiah.

Scott will be on hand at start of program.

City Islanders will be responsible for care of player (discussion training, etc.)

Cancellations will be made by Tom re: field, weather, etc. City Islanders will be paid by the hour

Field lining volunteers needed, will be seeking this from parents and others -

- Reach out to Billy Jo Lake to assist as a volunteer
- U6/U8 Program is registered as an intermural club with EPYSL, but not the rec program. Dawn has agreed to explore this with EPYSL. There may be insurance implications.

HARMONY BETHEL CHURCH UPDATE (Jim M.) Jim met with Lee Eichelberger, President of Lobar Associates and discussed placement of port a john. Discussed placing 8 foot chain link fence on field at Harmony Bethel church. They are willing to erect fence at no cost but requested assistance with payment of materials if possible.

3 sets of 8 v 8 goals for tournament are needed. Recommended that these come from Chestnut Field until permanent goals are purchased. Goals, paint, and liner will be left there and can be used by their youth group as needed.

Mowing will be handled by church with the exception of 'flat area' (includes area of field plus) which will be mowed during soccer season by DASC.

Paint - a couple of sheds are around the pavilion to store paint. To be yet arranged. Church is very excited about having us there.

Discussion re: painting fields
coaches be emailed and alert them to re-line the fields

Recommended that we approach school district and produce a facilities request to use the field at Wellsville elementary. Would be helpful toward resting field.

EQUIPMENT REPORT (Kevin S.)

Purchases -

Recommending the purchase of one set, (2 goals) of the PEVO Goals, middle of the range in price (\$1100) durable up and coming goal company, competitor with quick goal and fold a goal

Discussion re: quality, building material, ease of assembly, etc.

Motion made and seconded to make purchases of these goals. Approved unanimously.

Motion made to purchase 4 nets. Approved unanimously.

Discussion regarding repairing damaged nets. Recommended that coaches be made aware of checking nets regularly.

Upon verifying with Mr. Eichelberger, goals and nets to be shipped to Harmony Bethel Church.

FIELD MAINTENANCE (Heidi F. read email from Chris M.)

Chestnut, Ponderosa, Logan are fields in use this year.

Prior discussion with Stewart re: Kick Back wall. Has been an on-going issue / project

Logan wall construction was approved by Logan park authority

Questions: Do we want to move forward with this still?

If we answer YES do we vote to approve with bids quickly?

Decided that Chris will move forward with contacting Eric Sanderson re: investigating building wall

COACHES COUNCIL (Heidi F.)

Erin will ask Jim B. when he will have his coaches meeting. It is unclear when last coaches council meeting occurred.

Jim B. as coaches rep is will be finishing assignment in December of 2015

Request for replacement to this vital position on the Board

We all have a vested interest in this position.

The Board needs a plan to get coaches interested in serving in this position.

Scott will put together listing of vacancies

to be forwarded to Jen who will place announcement to all coaches, seeking replacement.

Should we hire a person to work part time in assisting with field maintenance, coaches council, etc.? Discussion re: costs, benchmarking cost per player, expenditures, etc.

TRAINING / SKILL UPDATE (Erin T.)

10 teams for 4 sessions we are contracted with UK, Monday, Wednesdays and Fridays -no Tuesdays / Thursdays are available for their trainers. Most Dillsburg teams can accommodate that schedule.

UK is going to comply with standing contract but working out available days/times will be difficult. Erin T is going to work with Gaz, Simon and DASC coaches to work it all out

U9 MEMBER AT LARGE (Avan E.)

Presentation of Training Opportunity

Presented possible summer camp run by Jared Montz (former pro player and founder of online soccer academy.com). Cost per player is \$180 (paid by parents) for 3 hours per day.

Club Requirements:

For both the camp and a clinic the club must meet a guarantee of at least 30 players. We can do more. But if only 25 players attend then the club will have to cover the cost of the remaining 5 players that didn't attend. The club will take care of paying for and securing field locations.

REGISTRAR'S REPORT – (Dawn L. Erin S.)

PUBLIC RELATIONS RPEORT (Jen S.)

In Season Communication.

Not a fan of mailchip - exploring other options

COMMITTEE REPORTS -

Assessment Committee – (Erin T.)

Collection of assessment information from coaches.
Assessment Committee – Board member interest.

Must find venue for assessment committee
There has been lots of interest from coaches
Looking into Possibility of high school coaches doing the assessments
We need to make sure we supply parents with ALL of the developmental tryout info

By-Laws/Constitution Committee – (Scott D.)

TREASURER'S REPORT (Grace G.)

Update on Independent Financial Review – Number of Years/Bids.
Tabled- No quorum

PRESIDENT'S REPORT (Heidi F.)

Integration of Messiah Student (Heidi Freese & Doug Wood)
Doug and Heidi working on getting interns to do administrative duties

Team Photographs - Email discussion to follow

DASC Credit Card – Budget/Use Discussion.

Closing Remarks
Meeting Adjourned ?

POST AUGUST BOARD MEETING BUSINESS CONDUCTED VIA EMAIL:

- 1. Parent Request Action:** After 24 hour period allowed for discussion, no members motioned to approve parent request for child to be exempt from assessment results and placed on upper team. Child will be allowed to serve as a secondary on upper team. Parents are disappointed but appreciative of process.
- 2. Grandparent Requested fall** rec league 2015 registration fee waiver for grandchild because of personal circumstances. 24 hour window for discussion expired without discussion. Motion was made and seconded to approve fee waiver. Motion passed unanimously.
- 3. Team Photo Contract:** After considering bids from Youth Sports Photos Incorporated (YSPI) and Fine Arts Incorporated, it was decided that YSPI will be doing our club photographs this fall, based upon a vote of 8 in favor, 1 opposed, 5 non-voting members, and 1 abstention. It was further decided by a vote of 8-1 that the sale of team photos to families will NOT be a fundraiser toward keeping cost down. .
- 4. Harmony Bethel Church** The field at Harmony Church has been truly a needed addition to the DASC fields. Lee Eichelberger, Lobar Associates, contacted Heidi with a final price for the fence. Previously, the Board approved the cost of materials, with labor to be paid by the church. When we approved this expenditure, the Board further believed we would need to purchase an additional net for behind the fence to trap stray balls. In response to these discussions, the church offered to install a more desirable 8 foot fence, which Jim M. believes will alleviate the need for a net. In lieu of installing the higher fence, Lobar has asked DASC to split the cost of the fence. The exact cost for DASC will be \$3,259.00. In light of the fact that we are using these fields free of charge, it is recommended that this is a reasonable request and that the Board approve this expenditure.

A 24 hour discussion period commenced with minimal discussion. With a vote of 12-0, the motion passed.
- 5. Independent Financial Review (2012,2013, 2014)** On September 2, 2015, Grace sent a Board email containing Hamilton Musser's proposal and engagement letters to complete DASC's Internal Financial Review for 2012, 2013, and 2014. The Board previously voted on 3 years of reviews to start, with additional years to be considered if deemed necessary at a later date.

Based upon Grace's research, experience as a business owner and her educational background in accounting, Grace believed Hamilton Musser's proposal to be reasonable. DASC was out of compliance Bylaws concerning some of these financial matters. Grace recommended that the Board move forward with an email vote before the next Board meeting and provided copies to Board members of Hamilton Musser's engagement letters

The total estimated costs for all services for 2012, 2013 and 2014 is estimated to be between \$6,500 and \$7,000. (Grace was in the process of reconciling bank statements moving forward and using Quickbooks to prepare financial statements and ledgers, thus future costs will be drastically reduced. It was considered that the these costs are "catch up" expenses to bring us into compliance.) Much appreciation to Grace for her work on this!

A 24 hour discussion period commenced on retaining the services of Hamilton Musser to complete Independent Financial Review for 2012, 2013, and 2014.

As of 9/16/15 – Voting has not yet been completed.