

The Vice-President shall:

1. Preside at all meetings in the absence of the President.
2. Serve as chairperson for any committees as assigned, including the Nominating Committee.
3. Provide support in the oversight of the general operations of the club, and support the President as needed.

The Secretary shall:

1. Keep or cause to be kept Minutes of all meetings, actions and committees. The Minutes of each meeting shall include organizational business, the time and place, and attendance.
2. Publish Minutes to the DASC website.
3. Notify all members of the Executive Board of the date and purpose of special meetings as assigned by the President.
4. Exercise all other duties incident to the office of the Secretary.

The Treasurer shall:

1. Oversee management and reporting of DASC finances, including bank accounts and maintenance.
2. Maintain disbursement of all authorized bills. The Treasurer shall not sign checks.
3. Monitor internal controls and accountability policies.
4. Present an annual budget for Executive Board approval and monitor adherence to the budget.
5. Report the financial status of DASC at each Executive Board meeting.
6. Coordinate an annual independent review and any required financial reporting forms, including the IRS, with an Executive Board approved accountant.

The Academy Coordinator shall:

1. Be responsible for coordinating the U6-U8 Program. This includes providing assistance for coordination of trainers, volunteers and implementation of curriculum.
2. Assist in the registration of U6-U8 players.
3. Compile U6-U8 team rosters.
4. Recruit coaches and volunteers.
5. Assist the Field Manager in field preparation and lining.

The Recreation Coordinator shall:

1. Be responsible for coordinating the Recreation Program. This includes providing assistance for coordination of trainers, volunteers and implementation of curriculum.
2. Assist in the registration of Recreation players.
3. Compile team rosters.
4. Recruit coaches and volunteers.
5. Assist the Field Manager in field preparation and lining.

The Field Manager shall:

1. Oversee and maintain the safety of the fields.
2. Store and maintain the equipment required for the fields.
3. Coordinate practice and game fields.
4. Ensure that fields are properly lined and ready for play prior to the start of each scheduled season.
5. Arrange for the proper maintenance and care of the fields, including field treatments and mowing.

The Volunteer Coordinator shall:

1. Recruit volunteers for tasks as required.
2. Track volunteers eligible for the Volunteer Credit Program with assistance from the Treasurer.

The Members at Large shall:

1. Assist with any activity assigned by the President.
2. Coordinate pictures.
3. Assist with field maintenance, lining, parent and team coordination.
4. Assist in all fundraising.